

Internship Program 2019

Department	Public Relations Division
Position	Public Relations Trainee
Venue	Macau International Airport
Job Description	<ul style="list-style-type: none">• Meets and greets passengers and visitors;• Helps passengers and visitors by directing them to the appropriate personnel;• Handles passengers and general public inquiries;• Escorts airport visits;• Assists in services to passengers at the VIP lounges;• Collects passenger feedback form and handling of verbal feedback.
Training Plan	<ul style="list-style-type: none">• Part I (1-2 days) – orientation training for introducing to various airport operators, structure and functions of CAM AOD plus site observations;• Part II (6 months) – On-site Internship
Qualification	<ul style="list-style-type: none">▪ Study in Tourism or related subject▪ Customers service skills and friendly attitude▪ English, Cantonese and Mandarin language skill
Contact Person	Ms. Nicole Wong, Training Technician, Training Division
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